Cranford + Elizabeth + Plainfield + Scotch Plains



Annual Institutional Profile FY 2011

September, 2011

The Institutional Accountability Report for Union County College (Union) has been prepared in compliance with the form and content requirements of the State of New Jersey, Commission on Higher Education, resolution dated June 24, 2011.

Preface

The first of New Jersey's 19 community colleges, Union County College was founded in 1933 as a private, liberal arts institution. Almost eight decades later, Union has evolved into a comprehensive community college which today offers 77 Associate Degree and Certificate programs, as well as opportunities for continuing education and workforce development.

Classes are available at our four campuses which are located in Cranford, Elizabeth, Plainfield and Scotch Plains. Each campus provides students with a unique learning experience. Cranford, our original campus, has the largest number of students attending a variety of transfer and career programs.

The Elizabeth Campus, our fasting growing campus, provides a full range of both credit and noncredit educational programs, including a nationally recognized Intensive English Institute that serves international students from more than 73 countries. The Center for Economic and Workforce Development offers job training and the Industry Business Institute supplies customized training to employees of local businesses at this location. Transfer and career programs are also offered at the Elizabeth Campus including the Cooperative Nursing Program with Trinitas School of Nursing which is located in the new Elizabeth I. Kellogg Building.

Personalized service is the hallmark of our Plainfield Campus. The Campus features American Sign Language/Deaf Studies, Physical Therapist Assistant, Practical Nursing, and Emergency Health Science-Paramedic Services professions.

At Scotch Plains, the Regional Health Education Center provides education in the fields of dental hygiene and dental assisting. The College provides these services in a partnership with the School of Health Related Professions at the University of Medicine and Dentistry of New Jersey.

Union also provides a wide variety of courses outside the traditional "brick-and-mortar" classrooms. In the past year, more than 2,400 students took 199 online and blended courses in more than 30 disciplines. These courses are so popular with students that the faculty developed five Associate Degree programs and one Certificate program that are offered entirely online.

Union's faculty, administrators, and staff are committed to our mission to enable students to fulfill their goals of earning a college degree, diploma, or certificate, transferring to a four-year college, or preparing for immediate entry into a career. Ninety-six percent of our graduates report that they accomplished their goal while at Union.

As Union County College's seventh President, I am pleased to share with you more information about Union that can be found in the Annual Institutional Profile, FY 2011.

Dr. Margaret M. McMenamin,

Margand M. M. M. Muraini

President

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II. DATA BY CATEGORY

A. Accreditation Status

Institutional Accreditation

Union County College is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools.

Professional Accreditation

The following programs are accredited by professional or specialized agencies:

<u>Professional Nursing</u> (AS) - Cooperative Program in Professional Nursing conducted jointly with the Trinitas School of Nursing, Elizabeth, NJ, and Muhlenberg Harold B. and Dorothy A. Snyder Schools, Plainfield, NJ, licensed by the New Jersey Board of Nursing and accredited by the National League for Nursing Accrediting Commission, Inc.

<u>Radiography</u> (AS) - Amplified Program in Radiography conducted jointly with Muhlenberg Harold B. and Dorothy A. Snyder Schools, Plainfield, NJ, is accredited by the Joint Review Committee on Education in Radiologic Technology.

<u>Dental Assisting</u> (Certificate) - Accredited by the Commission on Dental Accreditation of the American Dental Association and conducted jointly with the University of Medicine and Dentistry of New Jersey (UMDNJ).

<u>Dental Hygiene</u> (AAS) - Accredited by the Commission on Dental Accreditation of the American Dental Association and conducted jointly with UMDNJ.

<u>Nuclear Medicine Technology</u> (AS) - Accredited by the Joint Review on Educational Programs in Nuclear Medicine Technology and conducted jointly with Muhlenberg Harold B. and Dorothy A. Snyder Schools.

Physical Therapist Assistant (AAS) - Accredited by the American Physical Therapy Association

<u>Practical Nursing</u> (Certificate) - Accredited by the New Jersey Board of Nursing and the National League for Nursing Accrediting Commission, Inc.

<u>Emergency Health Sciences - Paramedic</u> (AAS) - Accredited by the New Jersey Department of Health and Senior Services, Commission on Accreditation of Allied Health Educational Programs.

<u>Paramedic</u> (Certificate) - Accredited by the New Jersey Department of Health and Senior Services, Commission on Accreditation of Allied Health and Educational Programs.

<u>Radiation Therapy</u> (AS) -The Radiation Therapy Program is conducted jointly with Muhlenberg Harold B. and Dorothy A. Snyder Schools, Plainfield, NJ, accredited by the Joint Review Committee on Education in Radiologic Technology.

<u>Respiratory Care</u> (AS) - The Respiratory Care Program is conducted jointly with UMDNJ and is accredited by the Committee on Accreditation for Respiratory Care.

B. Number of Students Served

1. <u>Undergraduate Enrollment by Attendance Status</u>, Fall 2010

Table II.B.1

| Full-1 | time | Part- | Total | |
|--------|-------|-------|-------|--------|
| Num | % | Num | % | |
| 6,482 | 50.3% | 6,396 | 49.7% | 12,878 |

Source: IPEDS Fall Enrollment Survey

There were 12,878 students enrolled at Union County College in the Fall semester 2010 of which 6,482 students (50.3%) were attending full-time and 6,396 students (49.7%) were enrolled on a part-time basis.

3. Non-Credit Students Served, FY 2010

Table II.B.3

| | Total Number of Registrations ¹ | Unduplicated Headcount | Total Clock Hours (One Clock Hours =60 minutes) | Total FTEs ² |
|----------------------------|---|---------------------------|---|-------------------------|
| Open Enrollment | 17,758 | 9,302 | 387,258 | 861 |
| Customized Training | 3,545 | | 86,823 | 193 |

¹ Includes all registrations in any course that started on July 1, 2009 through June 30, 2010.

Source: SURE Non-credit Open Enrollment file and NJ IPEDS Form #31, Customized Training.

Union County College had the second highest total FTEs among NJ Community Colleges in non-credit open enrollment courses in FY 2010.

4. <u>Unduplicated Enrollment</u>, FY 2010

Table II.B.4

| Headcount Enrollment | Credit Hours | FTE |
|-------------------------|--------------|-------|
| 18,272 | 275,425 | 9,181 |

Source: IPEDS 12-Month Enrollment Survey

The unduplicated number of students enrolled in FY 2010 in credit courses was 18,272.

² FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTEs (by dividing by 30).

C. Characteristics of Undergraduate Students

2. Enrollment in remediation courses:

1. Total number of Undergraduate Students enrolled in Fall 2010.

| Total Undergraduate Enrollment | Number of Students Enrolled in One or More Remedial Courses | % of Total |
|-----------------------------------|---|---------------|
| 12,878 | 3,701 | 28.7% |

Undergraduate enrollment includes full-time, part-time, returning, transfer, etc.

2. Total Number of First-time, Full-time (FTFT) students enrolled in remediation in Fall 2010.

| Total Number of FTFT Students | Number of FTFT Students Enrolled in One or More Remedial Courses | Percent of FTFT Enrolled in One or More Remedial Course |
|----------------------------------|--|--|
| 2,181 | 1,341 | 61.5% |

3. First-time, Full-time students (FTFT) enrolled in remediation in Fall 2010 by subject area.

| Subject Area | Number Of FTFT Enrolled In: | Percent of all FTFT Enrolled In: |
|--------------|-----------------------------------|----------------------------------|
| Reading | 917 | 42.0% |
| Writing | 814 | 37.3% |
| Computation | 954 | 43.7% |
| Algebra | 261 | 12.0% |

Source: SURE Fall Enrollment file

Of the 12,878 students attending Union County College in Fall 2010, 3,701 (28.7%) were enrolled in one or more developmental course. Forty-two percent of first-time, full-time freshmen students enrolled in developmental coursework were in the area of reading, 37.3% were enrolled in writing, 43.7% enrolled in computation and 12.0% enrolled in Algebra.

3. Race/Ethnicity, Sex and Age (separately)

Table II.C.3.aUndergraduate Enrollment by Race/Ethnicity, Fall 2010

| | W | hite | Bla | ack | Hisp | panic | Asi | ian* | | erican lian | Res | on ident ien | | ace nown* | Tot | tal |
|---------------|-------|-------|-------|-------|-------|-------|-----|------|-----|----------------|-----|--------------------|-------|--------------|--------|------|
| | Enr | % | Enr | % | Enr | % | Enr | % | Enr | % | Enr | % | Enr | % | Enr | % |
| Full- time | 1,458 | 22.5% | 1,506 | 23.2% | 2,141 | 33.0% | 184 | 2.8% | 27 | 0.4% | 311 | 4.8% | 855 | 13.2% | 6,482 | 100% |
| Part- time | 1,640 | 25.6% | 1,601 | 25.0% | 1,365 | 21.3% | 203 | 3.2% | 35 | 0.5% | 89 | 1.4% | 1,463 | 22.9% | 6,396 | 100% |
| Total | 3,098 | 24.1% | 3,107 | 24.1% | 3,506 | 27.2% | 387 | 3.0% | 62 | 0.5% | 400 | 3.1% | 2,318 | 18.0% | 12,878 | 100% |

*Note: Asian includes Pacific Islanders and Unknown includes 2 or More Races.

Source: IPEDS Fall Enrollment Survey

As shown in Table II.C.3.a, of the 12,878 students enrolled in Fall semester 2010, 24.1% were White, 24.1% were Black, 27.2% were Hispanic, 3.0% were Asian, 0.5% were American Indian, 3.1% were non-resident aliens, and 18.0% did not specify a racial/ethnic category. A comparison of the profile of the students enrolled at Union County College to the racial/ethnic distribution of the population of Union County based on the Census 2010 statistics, showed a higher percentage of Black and American Indian individuals enrolled in the College than is evidenced in the profile of the County.

Table II.C.3.b Undergraduate Enrollment by Sex, Fall 2010

| | | Full-time | • | | Part-time | | | | | | Total | | | |
|-------|-------|-----------|-------|-------|-----------|-----------------------|-------|-------|-------|-------|--------|-------|-------|--------|
| Male | % | Female | % | Total | Male | Male % Female % Total | | | Male | % | Female | % | Total | |
| 2,641 | 40.7% | 3,841 | 59.3% | 6,482 | 2,097 | 32.8% | 4,299 | 67.2% | 6,396 | 4,738 | 36.8% | 8,140 | 63.2% | 12,878 |

Source: IPEDS Fall Enrollment Survey

Among full-time and part-time students enrolled in Fall semester 2010, 63.2% were female and 36.8% were male.

Table II.C.3.cUndergraduate Enrollment by Age, Fall 2010

| | | LT 18 | 18-19 | 20-21 | 22-24 | 25-29 | 30-34 | 35-39 | 40-49 | 50-64 | 65+ | Unknown | Total |
|---------------|-----|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|---------|--------|
| Full- time | Num | 29 | 1,937 | 1,604 | 891 | 738 | 432 | 296 | 378 | 161 | 4 | 12 | 6,482 |
| | % | 0.4% | 29.9% | 24.7% | 13.7% | 11.4% | 6.7% | 4.6% | 5.8% | 2.5% | 0.1% | 0.2% | 100% |
| Part- time | Num | 21 | 425 | 784 | 1,131 | 1,260 | 754 | 502 | 676 | 261 | 255 | 327 | 6,396 |
| | % | 0.3% | 6.6% | 12.3% | 17.7% | 19.7% | 11.8% | 7.8% | 10.6% | 4.1% | 4.0% | 5.1% | 100% |
| Total | Num | 50 | 2,362 | 2,388 | 2,022 | 1,998 | 1,186 | 798 | 1,054 | 422 | 259 | 339 | 12,878 |
| | % | 0.4% | 18.3% | 18.5% | 15.7% | 15.5% | 9.2% | 6.2% | 8.2% | 3.3% | 2.0% | 2.6% | 100% |

Source: IPEDS Fall Enrollment Survey

The largest percentage of students enrolled full-time in Fall semester 2010 were between the ages of 18-19 (29.9%), followed by those aged 20-21 (24.7%). Part-time students tended to be older with the largest percentages (19.7%) found in the 25-29 year old age bracket and among those aged 22-24 (17.7%).

4. <u>Number of Students Receiving Financial Assistance Under Each Federal, State and Institution-Funded Aid Program</u>

| Table II.C.4 Financial Aid from Federal, State & Institution-Funded Programs, AY 2009-10 | | | | | | | |
|--|------------|-------------|--------------|--|--|--|--|
| FEDERAL PROGRAMS | Recipients | Dollars(\$) | \$/Recipient | | | | |
| Pell Grants | 5,608 | 18,148,000 | 3,236.09 | | | | |
| College Work Study | 146 | 312,000 | 2,136.99 | | | | |
| Perkins Loans | 0 | 0 | - | | | | |
| SEOG | 1,101 | 205,000 | 186.19 | | | | |
| PLUS Loans | 3 | 9,000 | 3,000.00 | | | | |
| Stafford Loans (Subsidized) | 1,155 | 3,085,000 | 2,671.00 | | | | |
| Stafford Loans (Unsubsidized) | 913 | 2,798,000 | 3,064.62 | | | | |
| SMART & ACG or other | 357 | 357 234,000 | | | | | |
| STATE PROGRAMS | | | | | | | |
| Tuition Aid Grant (TAG) | 2,766 | 4,040,000 | 1,460.59 | | | | |
| Educational Opportunity Fund (EOF) | 223 | 199,000 | 892.38 | | | | |
| Outstanding Scholars (OSRP) | 0 | 0 | - | | | | |
| Distinguished Scholars | 9 | 7,000 | 777.78 | | | | |
| Urban Scholars | 28 | 22,000 | 785.71 | | | | |
| NJ STARS | 111 | 310,000 | 2,792.79 | | | | |
| NJCLASS Loans | 10 | 53,000 | 5,300.00 | | | | |
| INSTITUTIONAL PROGRAMS | | | | | | | |
| Grants/Scholarships | 837 | 721,000 | 861.41 | | | | |
| Loans | 0 | 0 | _ | | | | |

Source: NJIPEDS Form #41 Student Financial Aid Report

Among federal financial aid programs, 5,608 Union County College students received Pell Grants, 1,101 received Supplemental Educational Opportunity Grants, 1,155 received subsidized Stafford Loans, 913 received unsubsidized Stafford Loans, 3 received Plus Loans and 357 received monies from SMART & ACG or from other funds.

With regard to state-funded financial aid programs, 2,766 Union County College students received Tuition Aid Grants (TAG), 223 received monies from the Educational Opportunity Fund (EOF), 28 students were named Urban Scholars, 111 students received NJ Stars scholarships, 9 students were named Distinguished Scholars, and 10 received NJCLASS Loans.

There were 837 students who received Grants/Scholarships directly from Union County College.

5. Percentage of students who are New Jersey residents

Table II.C.5Fall 2010 First-time Undergraduates Enrollment
By State Residence

| State Residents | Non-State Residents | Total | % State Residents | |
|-----------------|---------------------|-------|-------------------|--|
| 2,581 | 111 | 2,692 | 95.9% | |

Source: IPEDS Fall Enrollment Survey

There were 2,692 first-time students enrolled at Union County College in Fall 2010 of which 2,581 (95.9%) were residents of the state of New Jersey.

D. Student Outcomes

1. Graduation rates:

Table II.D.1.b

Two-Year Graduation Rate of Fall 2007
Full-time First-Time Degree/Certificate Seeking Students

| | Total | | | |
|-------------------------|-------|------|--|--|
| | No. | % | | |
| Fall 2007 Cohort | 1,913 | | | |
| Graduated After 2 Years | 31 | 1.6% | | |

Source: IPEDS Graduation Rate Survey

Table II.D.1.c

Three-Year Graduation and Transfer Rates of Fall 2007 Full-time First-time Degree/Certificate Seeking Students by Race/Ethnicity

| | White | | В | Black Hispanic | | Asian | | A | Alien | | her * | Total | | |
|--------------------------|-------|-------|-----|----------------|-----|-------|-----|-------|-------|------|-------|-------|-------|-------|
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Fall 2007Cohort | 465 | | 465 | | 589 | | 67 | | 51 | | 276 | | 1,913 | |
| Graduated After 3 Yrs | 60 | 12.9% | 20 | 4.3% | 34 | 5.8% | 8 | 11.9% | 3 | 5.9% | 14 | 5.1% | 139 | 7.3% |
| Transferred | 139 | 29.9% | 118 | 25.4% | 106 | 18.0% | 21 | 31.3% | 2 | 3.9% | 55 | 19.9% | 441 | 23.1% |

*Other includes American Indian and Unknown Race.

Source: IPEDS Graduation Rate Survey

The cohort of first-time, full-time freshmen who entered Union County College in Fall semester 2007 was tracked for three-years. During that three year time period, 441 (23.1%) of these students transferred before graduation to another educational institution.

2. Third-semester retention rates:

Table II.D.2.aThird Semester Retention of First-time Undergraduates, Fall 2009 to Fall 2010

| Ful | l-Time | | Part-Time | | | | |
|---|-----------------------------|-------------------|---|-----------------------------|-------------------|--|--|
| Fall 2009 First-Time Undergraduates | Retained in Fall 2010 | Retention Rate | Fall 2009 First-Time Undergraduates | Retained in Fall 2010 | Retention Rate | | |
| 2,073 | 1,198 | 57.8% | 591 | 231 | 39.1% | | |

Source: IPEDS Fall Enrollment Survey, Part E

The retention rate of first-time undergraduates who entered the College in Fall Semester 2009 was tracked for three semesters. The percentage of first-time full-time students who began in Fall 2009 and returned in Fall 2010 was 57.8%. The three semester retention rate for first-time part-time students who began in Fall 2009 and returned in Fall 2010 was 39.1 %.

E. Faculty Characteristics

1. Full-time Faculty by race/ethnicity, sex, tenure status and academic rank, Fall 2010.

Table II.E.1

| Table 11.L.1 | | | | | | | | | | | | | | | | |
|-------------------|-------|---------|---------|-----|-----|-------|-----|-----|-----|-------|-----|-----|-----|------|-----|-----|
| | | | | | | | | | | rican | | | | ace | | |
| | Wł | nite | Bla | ack | His | panic | As | ian | Ind | lian | Al | ien | Unk | nown | To | tal |
| | Men | Wom | Men | Wom | Men | Wom | Men | Wom | Men | Wom | Men | Wom | Men | Wom | Men | Wom |
| Tenured | | | | | | | | | | | | | | | | |
| Professors | 19 | 27 | 2 | 1 | 0 | 1 | 3 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 24 | 33 |
| Assoc Professors | 21 | 33 | 3 | 4 | 2 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 27 | 38 |
| Assist Professors | 1 | 2 | 1 | 3 | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 6 |
| All Others | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| Total | 42 | 63 | 6 | 8 | 3 | 1 | 5 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 56 | 78 |
| Without Tenure | On To | enure T | Track | | | | | | | | | | | | | |
| Professors | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Assoc Professors | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| Assist Professors | 2 | 10 | 0 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 12 |
| All Others | 2 | 3 | 1 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 5 |
| Total | 4 | 14 | 1 | 1 | 1 | 1 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 18 |
| Without Tenure | Not C | n Tenu | ıre Tra | ck | | | | | | | | | | | | |
| Assoc Professors | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Assoc Professors | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Assist Professors | 6 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 5 |
| All Others | 5 | 8 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 10 |
| Total | 11 | 13 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 11 | 15 |
| Total | | | | | | | | | | | | | | | | |
| Professors | 19 | 27 | 2 | 1 | 0 | 1 | 3 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 24 | 33 |
| Professors | 21 | 34 | 3 | 4 | 2 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 28 | 39 |
| Assist Professors | 9 | 17 | 1 | 4 | 2 | 1 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 14 | 23 |
| All Others | 8 | 12 | 1 | 2 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 9 | 16 |
| Total | 57 | 90 | 7 | 11 | 4 | 2 | 7 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 75 | 111 |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |

Source: IPEDS Human Resources Survey

As of Fall semester 2010, 72.0 % of Union County College's full-time faculty were tenured, 14.0% were on tenure track, and 14.0% were not on tenure track.

There were 342 adjunct faculty teaching at the College on a part-time basis Fall semester, 2010.

2. Percentage of course sections taught by full-time faculty.

Table II.E.2

| | | by Full-Time Faculty | | Part-Time | Taught by Others* | | |
|--|------|-------------------------|-----|-----------|-------------------|-----|--|
| Total Number of Course Sections | No. | % | No. | % | No. | % | |
| 1871 | 1123 | 60.0 | 728 | 38.9 | 20 | 1.1 | |

Note: Others includes Full-time Administrators and Teaching Assistants

During Academic Year 2011, 1,123 (60.0%) of the 1,871 course sections were taught by full-time faculty.

3. Ratio of Full- to Part-time Faculty, Fall 2010.

Table II.E.3

| Full- | Full-time | | -time | Total | | | |
|-------|-----------|-----|-------|-------|--------|--|--|
| Num | % | Num | % | Num | % | | |
| 186 | 35.2% | 342 | 64.8% | 528 | 100.0% | | |

Source: IPEDS Human Resources Survey

Of the five hundred and twenty-eight member faculty, a little over thirty-five percent (35.2%) were full-time in Fall 2010.

F. Governing Board Characteristics

1.1 Race/Ethnicity and Gender of the Board of Trustees.

| Gender | В | AI/AN | A/PI | Н | W | Unknown | Total |
|--------|---|-------|------|---|---|---------|-------|
| Male | 3 | - | - | 2 | 5 | - | 10 |
| Female | - | - | - | - | 2 | - | 2 |
| Total | 3 | - | - | 2 | 7 | - | 12 |

2.1 Members of the Board of Trustees

| Name | Title | Affiliation |
|---------------------------|------------------|---|
| Victor M. Richel | Chairperson | Chairman, President and CEO Richel Family Foundation |
| James R. Perry | Vice Chairperson | Plainfield Municipal Utilities Authority, Chief Financial Officer |
| Mr. Frank A. Bolden, Esq. | Trustee | Johnson & Johnson, Vice President, Diversity Retired |
| George Castro, II | Trustee | President, Century 21 Atlantic Realtors, Inc. |
| Edward J. Hobbie, Esq. | Trustee | Attorney-at-Law |
| Wilson Londono | Trustee | Owner, Aroma Restaurant |
| Dr. Margaret M. McMenamin | Trustee | College President |
| Eric G. Mason | Trustee | Chief of Police, Cranford Police Department |
| Philip Morin, III, Esq. | Trustee | Attorney-at-Law, Florio, Perucci, Steinhardt & Fader, LLC |
| Roderick Spearman | Trustee | Consultant for public and non-profit community based organizations and businesses |
| Christian David Waga | Trustee | Student Representative |
| Mary M. Zimmermann | Trustee | Civic Leader |

1.2 Race/Ethnicity and Gender of the Board of Governors.

| Gender | В | AI/AN | A/PI | Н | W | Unknown | Total |
|--------|---|-------|------|---|----|---------|-------|
| Male | 1 | - | - | 1 | 14 | - | 16 |
| Female | - | - | - | 2 | 7 | - | 9 |
| Total | 1 | - | - | 3 | 21 | - | 25 |

2.2 Members of the Board of Governors.

| Name | Title | Affiliation |
|-------------------------|------------------|--|
| Elizabeth Garcia, P.E. | Chairperson | Manager, Public Affairs, Infineum USA L.P. |
| Edward J. Hobbie, Esq. | Vice Chairperson | Attorney-at-Law |
| Lawrence D. Bashe | Governor | Director, Public Finance Department Raymond James & Associates, Inc. |
| Nancy Benz | Governor | Licensed Professional Counselor |
| Rhea Brown | Governor | Registered Nurse, Retired |
| Eugene J. Carmody | Governor | AT&T Executive, Retired |
| Dr. Carmen Centuolo | Governor | Civic Leader |
| Dr. Michael P. Graziano | Governor | Pharmaceutical Executive/Research, Merck & Co. |
| Andrew Hamilton | Governor | Entrepreneur |
| Thomas H. Hannen, Jr. | Governor | Vice President Operations, Patwin Plastics, Inc. |
| Stephen F. Hehl, Esq. | Governor | Attorney-at-Law, Hehl & Hehl, P.C. |
| Donna M. Herran | Governor | Vice President, ILEU and Senior Administrative Technician, Infineum, USA, Retired |
| Gary A. Horan, FACHE | Governor | President/CEO, Trinitas Health & Trinitas Regional Medical Center |
| Jeffrey H. Katz | Governor | PSE&G Services Corporation, Information Technology Management |
| Karen Kreitz | Governor | Program Coordinator/Interim Director, Community Hope, Inc. and Alumni Association Representative |

2.2 Members of the Board of Governors (continued)

| Name | Title | Affiliation |
|----------------------------|----------|---|
| Chester Lobrow | Governor | Owner, Furs by Severyn |
| Dr. Margaret M. McMennamin | Governor | College President |
| John R. Malcolm | Governor | Business Manager, Financial Secretary/Treasurer Iron Workers Local #480 |
| Carl J. Napor | Governor | Napor Graf Marketing Group, Retired |
| Francis Raudelunas | Governor | Sales Representative, Amitech, Inc. |
| Victor M. Richel | Governor | Chairman, President and CEO Richel Family Foundation |
| Frances Sabatino | Governor | Manager, Exxon, USA, Retired |
| Carlos N. Sanchez | Governor | Elizabeth Development Company |
| Roderick Spearman | Governor | Consultant for public and non-profit community based organizations and businesses |
| Mary M. Zimmermann | Governor | Civic Leader |

3. <u>URL http://www.ucc.edu/administration/trusteesandgovernors/</u>

G. A Profile of the Institution

1. Degree and Certificate Programs

ASSOCIATE IN ARTS

American Sign Language/Deaf Studies

Audio Production

Biology

Business

Business/Computer Information Systems

Business/Public Administration

Chemistry

Communications

Communications/Film

Communications/Multimedia

Communications/Print Journalism

Communications/Public Relations

Communications/Radio

Communications/Television

Criminal Justice

Liberal Arts

Liberal Arts/American Studies

Liberal Arts/Early Childhood/Elementary Education

Liberal Arts/Education

Liberal Arts/Fine Arts/Drama

Liberal Arts/Fine Arts/Graphic Design

Liberal Arts/Fine Arts/Illustration

Liberal Arts/Fine Arts/Music

Liberal Arts/Fine Arts/Photography

Liberal Arts/Fine Arts/Visual Arts

Liberal Arts/International Studies

Liberal Arts/Psychology

Liberal Arts/Sociology

ASSOCIATE IN SCIENCE

Computer Science/Engineering

Engineering

Engineering/Architecture

Engineering/Environmental Science

Information Systems Technology

Liberal Studies/Exploring Science and Arts

Mathematics

ASSOCIATE IN SCIENCE (continued)

Amplified Radiography Program

(Muhlenberg Harold B. and Dorothy A. Snyder Schools)

Cooperative Program in Professional Nursing

(Muhlenberg Harold B. and Dorothy A. Snyder Schools)

Cooperative Program in Professional Nursing

(Trinitas School of Nursing)

Diagnostic Medical Sonography

(Muhlenberg Harold B. and Dorothy A. Snyder Schools)

Nuclear Medicine Technology

(Muhlenberg Harold B. and Dorothy A. Snyder Schools)

Radiation Therapy

(Muhlenberg Harold B. and Dorothy A. Snyder Schools)

Psychosocial Rehabilitation & Treatment (with UMDNJ)

Respiratory Care (with UMDNJ)

Social Services

ASSOCIATE IN APPLIED SCIENCE

Accounting

Administrative Support

American Sign Language/English Interpreting

Automotive Technology Program

Business Management

Civil/Construction Engineering Technology

Computer Science

Dental Hygiene (with UMDNJ)

Electronics/Electromechanical Engineering Technology

Emergency Health Science - Paramedic

Fire Science Technology

Game Design Creation

Game Design Development

Help Desk Technology Specialist

Hospitality Management

Marketing

Mechanical Engineering Technology

Paralegal Studies

Physical Therapist Assistant

Sport Management

Technical Studies

CERTIFICATE PROGRAMS

American Sign Language/Deaf Studies

American Sign Language/English Interpreting

Audio Production

Criminal Justice

Dental Assisting (with UMDNJ)

Educational Interpreting Program

Interpreting Spoken Languages

Office Professional Certification

Paramedic

Practical Nursing

CERTIFICATE OF ACHIEVEMENT

Homeland Security Paralegal Studies

SPECIAL

Intensive English for Speakers of Other Languages Non-Matriculated (Non-Degree Seeking)

2. OTHER

CONTINUING EDUCATION CERTIFICATE PROGRAMS (NON CREDIT)

A+ Computer Service Technician - Hardware

A+ Computer Service Technician - Software (English and Española)

Administrative Assistant

American Sign Language

Appliance Technician

Building Inspector, I.C.S.

CPR for the Healthcare Professional

Certified Bookkeeper

Certified Patient Care Technician (CPCT)

Certified Phlebotomy Technician (CPT)

Certified Residential Appraiser

Certified General Appraiser

Certified EKG Technician (CET)

Children's Care Giver Certificate (CDA) (English and Española)

Cisco Certified Networking Associate (CCNA)

Cisco Certified Networking Professional (CCNP)

Cisco Certified Networking Security (CCNA)

Computerized Accounting Technician

Computerized Office Skills

Computerized Office Skills ESL

Court Reporting

Electrical Inspector, I.C.S.

Emergency Medical Technician (Basic)

English as a Second Language (ESL)

Events Planning

Fire Inspector - NJ Uniform Fire Code

Floral Design Certificate (English and Española)

Global International Trade: US Customs Broker Test Prep

Graphic Arts Certificate with Multimedia Specialty

Graphic Arts Certificate with Print Specialty

Graphic Arts Certificate with Web Specialty

Home Inspection

Homeland Security Emergency Management and Planning

Hospitality/Hotel Management

Human Resource Management

Interior Design

Low Pressure Boiler License Preparation

Management

Medical Assisting

Medical Office Billing Specialist

Medical Office Coding Specialist

CONTINUING EDUCATION CERTIFICATE PROGRAMS (NON CREDIT continued)

Medical Transcription A to Z

Microsoft Office Professional 2010 in English and Española - Beginner, Intermediate and Advanced Levels

Microsoft Project 2010

NJ ASK Teaching Strategies

NJ Certified Teacher

NJPTNJ 24 hour Pre-Service Program

Personal Trainer National Certification

Pharmacy Certified Technician

Plumbing Inspector, I.C.S.

Practical Accounting

Project Management

Real Estate Appraisal

Real Estate Sales

Restaurant Management/Culinary Arts

Sales and Marketing

ServeSafe Certification

Six Sigma Practitioner, ASQ Six Sigma Black Belt, ASQ Six Sigma Green Belt, Lean Six Sigma

Strategic Leadership

Structured Query Language Database (SQL)

Substitute Teacher Specialist

Supply Chain Management

Technical Assistant

Travel and Tourism Certificate

US Customs Broker Test Preparation

Web Design and Development

H. Major Research and Public Service Activities

- Dr. Margaret M. McMenamin, President, serves on the following Boards: Trinitas Hospital, the Salvation Army Advisory Board, the Union County Workforce Investment Board, and the Union County Economic Development Corporation. She is a member of the NJ Council of County College Presidents and a member of the NJ Presidents' Council.
- Dr. Maris Lown, Vice President Academic Affairs serves on the following: Board Member Meridian Home Care Services, Member Meridian Hospitals Professional Care Committee, Member Meridian Health System Strategic Planning Committee, Co-Chair Robert Wood Johnson Foundation NJ Nursing Initiative Work Group, Member Robert Wood Johnson Regional Action Committee, Board Member Groff Foundation, and Editor of 'Teaching and Learning in Nursing.'
- Dr. Barbara Gaba, Provost of the Elizabeth Campus and Associate Vice President for Academic Affairs serves on the following: Greater Elizabeth Chamber of Commerce Board, City of Elizabeth Task Force on Economic Development, Rotary Club of Elizabeth, Chair, Academy International Practitioners Board, 'Dean and Provost National Newsletter' Advisory Board, NJ ACE Network Board (State affiliate of the American Council on Education[ACE]/Office of Women in Higher Education [OWHE]), and Board Member of the National Council on Black American Affairs Board (NCBAA) of the American Association of Community Colleges (AACC).
- Dr. Negar Farakish, Provost of the Plainfield Campus and Assistant Vice President for Academic Affairs serves on the Rotary Club of Plainfield and the National Association for Developmental Education Professional Development Committee.
- Ms. Shirley Hollie-Davis, Assistant Dean, Center for Economic and Workforce Development serves on NJALL and is an active member of Union County Workforce Investment Board (WIB) Literacy Committee.
- Marianne Schubert, MSN/ED, RN, CEN, Coordinator of the Nursing Skill and Simulation Lab for the Practical Nursing Program on the Plainfield Campus, gave a lecture entitled "Challenging LPNS 'on the fly" at the 9th Annual International Nursing Simulation/Learning Resource Centers Conference held in Las Vegas, NV, June 2010. Ms. Schubert also presented "Creating Standards for Facilitating Learning Using Simulation" at the plenary session and created the standard on the "Role of the Facilitator and Facilitation Methods."
- Elsa Bruguier MLS, MA, of the Plainfield Campus Library, served on the planning committee for the National Diversity in Libraries Conference, at Princeton University, Princeton, NJ, July 2010.
- Dr. Mark Singer, Senior Professor of the Criminal Justice Department participated in a roundtable discussion sponsored by the Forensic Interest Group of the New Jersey Psychological Association, July 2010. The discussion focused on psychological assessments utilized in assessing the risk of sexually violent offenders required to register under 'Megan's Law.'

- Professor John McDermott, of the English/Fine Arts/Modern Languages Department, presented some of his work at the 14th Annual 'Poets in the Garden' at Macculloch Hall Historical Museum in Morristown, NJ, September 2010. Professor McDermott's poems have appeared in magazines such as the 'Paterson Literary Review', 'Lips', and 'Frogpond.'
- Adjunct Professor James Eimont of the English/Fine Arts/Modern Languages Department and the Elizabeth Campus Media Center presented, "The African-American Experience: Responses to Lynching, Caricature & Racism," at a symposium held at Drew University, Madison, NJ, August 2010. Professor Eimont's findings are part of his 'Works-In-Progress' dissertation project and focuses on how the horrific act of lynching has been depicted in the arts throughout the years.
- Professor William Dunscombe of the Biology/Allied Health Department presented a slide/lecture entitled, "*The NJ Pinelands...Not Just Another Forest*" to the International Association of Workforce Professionals in East Windsor, NJ, September 2010. Professor Dunscombe's presentation was on the biological, historical, and ecological significance of the Pinelands.
- Professor Michael Z. Murphy of the English/Fine Arts/Modern Language Department, 'The Theater Project's' founding members Mark Anthony Spina and Daaimah Talley, and actress Gail Lou presented a workshop entitled, "Appreciative Listening: The Theater Connection" at the North America East Region of the International Listening Association Conference held at Montclair State University, Montclair, NJ, October 2010. The workshop centered on the multi-sensory and comprehensive nature of the theater experience. Suggestions were made on how to gain the most rewarding theater experience.
- Professor Theresa Cosmas of the Practical Nursing Program on the Plainfield Campus and Dean Teresita F. Proctor of Trinitas School of Nursing received the '2010 Nurse Recognition Award' from the New Jersey League for Nursing (NJLN) at the League's 95th Anniversary Gala in Edison, NJ, November 2010.
- Dr. David Adinaro, Medical Director of the Paramedic Program on the Plainfield Campus, was named the '2010 Emergency Medicine Faculty of the Year' at Saint Joseph's Medical Center in Paterson, NJ. Dr. Adinaro was nominated by the Emergency Medicine Residents.
- Gillian Newton, Reference and Instruction Librarian, with Jeff Teichmann of Rutgers University
 Libraries, co-authored a chapter in the recently released book, "Stop Plagiarism: New Resources for
 Understanding and Prevention." The chapter focused on reviewing the history and current initiatives
 in first-year programming and library instruction. Particular emphasis was given on assisting students
 in developing academic integrity.
- Professor Susan McLoughlin of the Mathematics Department presented at the 36th Annual American Mathematical Association of Two-Year Colleges (AMATYC) Conference in Boston, MA, November 2010. Professor McLoughlin's presentation was entitled, "Not All Online Mathematics Courses Are Created Equal."
- Dr. David Adinaro and Professor Jennifer McCarthy, both of the Paramedic Program on the Plainfield Campus, presented a simulation abstract entitled, "*The Kobayashi Maru: Use of an Unwinnable Scenario in Emergency Medicine Simulation*" at the 11th Annual International Meeting on Simulation in Healthcare (IMSH) in New Orleans, LA, January 2011. The name of the abstract is taken from a Star Trek reference Kobayashi Maru or the unwinnable situation.

- Professor Jean Lane of the Mathematics Department was appointed to serve on the 2012 Mathematics Excellence Awards Committee for the American Mathematics Association of Two-Year Colleges (AMATYC). The AMATYC gives two national awards: the Mathematics Excellence Award in even-numbered years and the Teaching Excellence Award in odd-numbered years.
- Professor Jennifer McCarthy of the Paramedic Program on the Plainfield Campus gave three presentations at the New Jersey Statewide EMS Symposium held in Atlantic City, NJ. Professor McCarthy presented the "EMS Preceptor" a course; "Crossing the Mine Fields to Catapult EMS to the Next Era" an analysis of the EMS profession and summarizing national initiatives for the future; and "NREMT Practical Exams Ways to Improve Success for Paramedic Testing" which discussed recent trends and reasons for difficulties in passing this pivotal test.
- Professor William Dunscombe of the Biology/Allied Health Department presented a slide/lecture entitled, "Anatomical and Physiological Differences between the Sexes" for the Foothill Club of Union County at the Echo Lake Country Club, Westfield, NJ, March 2011.
- Professor Robert Yoskowitz's essay entitled, "A Cast of One: Modeling for George Segal" was published in the Princeton University Library Chronicle. Professor Yoskowitz of the English/Fine Arts/Modern Languages Department discussed memories of the experience, of Segal and the techniques involved in being a Segal sculpture. The issue is Vol. LXXI, No. 3, Spring 2010, pp. 451-457.
- Professor Eileen Kaufman of the Psychology/Sociology Department gave a presentation at the 92nd Street Y in New York City, NY, March 2011 entitled, "Birth Order and Beyond, an Adlerian Perspective." Professor Kaufman discussed Alfred Adler's ideas on birth order and family constellation.
- Professor Wendy Barnes-Thomassen's poetry chapbook, 'So Called Mettle' was published by Finishing Line Press, Fall 2010. She is a member of the English/Fine Arts/Modern Languages Department
- Professors Susannah Chewning, June Pomann and Michael Z. Murphy, of the English/Fine Arts/Modern Languages Department, presented a workshop entitled, "*Trio of Experts: Three Strategies for Classroom Success*" at the 'Skip Downing's 2011 On Course' National Conference, April 2011.
- Professor Michael Z. Murphy of the English/Fine Arts/Modern Languages Department presented a workshop entitled, "*Using Performance Techniques to Improve Listenability*" at the International Listening Association Annual Convention, April 2011.
- Professor Jennifer McCarthy of the Paramedic Program on the Plainfield Campus presented, "Putting the Spunk Back into Your Step" at the EMS Conference sponsored by St. Joseph's Medical Center in Patterson, NJ. Professor McCarthy's presentation was to help providers reconnect with the reasons they chose emergency medicine.

- Professor William Dunscombe of the Biology/Allied Health Department was program speaker at the Annual Spring Conference of the Evening Membership Department of the New Jersey State Federation of Women's Clubs held in Toms River, NJ, March 2011. Professor Dunscombe gave a slide presentation entitled, "Ecology of the New Jersey Pinelands."
- Teresita Proctor, MSN, RN, ACNS-BC, CNE and Janine Graf-Kirk, MA, RN, BC, CNE, both of Trinitas School of Nursing, conducted a podium presentation in Orlando, Florida, on "*Improving Therapeutic Communication through Debriefing*" at the 'Simulation in Healthcare' Conference sponsored by Drexel University, Philadelphia, PA, March 2011.
- Marianne Schubert, MSN/ED, RN, CEN, of the Nursing Skills and Simulation Labs, Practical Nursing Program on the Plainfield Campus, presented a poster on Intra-professional Simulation entitled, "One Enchanting Day" at the 10th Annual International Nursing Simulation/Learning Resource Centers' Conference held in Orlando, FL, June 2011.
- Ms. Janine Graf-Kirk of the Trinitas School of Nursing presented a poster on "*Improving Therapeutic Communication through Debriefing*" at the International Society of Psychiatric Mental Health Nurses Conference in Tucson, AZ, March 2011.
- Melanie Whiting, MS, RN, BC, CNE, Karen Joho, MS, RN, BC, CNE and Anne Ormsby, MSN, RNC, CNE, all of Trinitas School of Nursing, presented a poster on "Using High Fidelity Simulation to Teach Palliative and End-of-Life Care" to teach multiple concepts of communication, palliative care and end-of-life care throughout the life cycle to nursing students and practicing nurses.
- Amy Dixon of the English as a Second Language program provided the voiceover on a short documentary film entitled, "A Voice for Women, a Network for Change" for Union County College's Center for Economic and Workforce Development's documentary commemorating the mission and history of the National Women's Health Network.
- Professor Robert Yoskowitz's essay "The Veil of Plato": Photographs by Donald Lokuta, was published in 'In Plato's Cave-Photographs' by Donald Lokuta, HPGRP Gallery Press, 2011. He is a member of the English/Fine Arts/Modern Languages Department.
- Professor Elizabeth Joyce, of the Paralegal Program, was one of two co-presenters at a seminar entitled, "Surviving the ABA Site Visit" at the American Association for Paralegal Education Regional Conference in Chicopee, MA, April 2011. Professor Joyce gave a PowerPoint presentation on preparing for an American Bar Association site visit prior to accreditation.
- Faculty members of Union County College's Institute for Intensive English and the English as a Second Language program on the Elizabeth Campus presented at the annual NJTESOL/NJBE Conference, 'Creating Global Learning Communities for English Language Learners,' in New Brunswick, NJ, May 2011. Professors Shari Friedman and June Pomann presented, "Integrating Student Success and Advanced Reading Strategies"; Professors Carol Biederstadt, Lynn Meng, and Ellen Stavitsky presented, "Learning Communities for Enhanced Retention and Proficiency"; Professors Mahua De and Deborah Kemp-Jackson presented, "Academic Literacies in Learning Community Composition Class"; and Professors Susan Khodabakhshi and Deborah Pires presented,

"Practical and Systematic Grammar Instruction for ESL." Professor Howard Pomann participated on a panel of ESL administrators entitled, 'The Question of Placement Part I – Assessment and Outcome Evaluation Models.'

- Dr. Lawrence Hogan of the Economics/Government/History Department was the National Endowment for the Humanities (NEH) 'Landmarks' Summer Scholar' for 2011. Dr. Hogan studied, "Pullman: Labor, Race, and the Urban Landscape in a Company Town" as part of the NEH Landmarks of American History and Culture Workshops for Community College Faculty at the Newberry Library in Chicago, IL.
- Mary Zago, CPA, Senior Accountant in the Finance Department, was elected to serve as a Trustee of the New Jersey Society of Certified Public Accountants (NJSCPA) for a three-year term, June 2011.

I. Major Capital Projects Underway in Fiscal Year 2011

In fiscal year 2011, the College implemented Datatel's Colleague modules for admission, student records, registration and student accounts.

Other physical plant improvements implemented this year included: completion of the Lessner Building, Elizabeth Campus renovation plan; replacement of two roof top units on the Plainfield Campus; installment of the maintenance catwalk on the Kellogg Building, Elizabeth Campus; replacement of the fire system in the Lessner Building; replacement of the HVAC in the Theater, Cranford Campus; upgraded the furniture in the Commons, Cranford Campus; expanded computer availability in MacKay Library, Cranford Campus; installed a gaming area in the Cafeteria, Cranford Campus; began de-silting of Fables Pond, Cranford Campus; and repaired/upgraded heating pipes in the Lessner Building, Elizabeth Campus.